

Approved

Remote meeting via Zoom due to Covid-19 pandemic.

1. Meeting called to order at 6:33 PM by chairperson Scott Sanborn.
2. Attendance  
**Members Present:** Scott Sanborn (chairperson), Karen McFarlane, Donald McFarlane, Hilary Allen, Bruce ELLs, Tessa Michetti, Dorothy Heinrichs  
**Members Absent:**  
**Public:**
3. Minutes of the June 16, 2020 meeting approved with minor revision to section 8C. Karen moved; Bruce seconded.
4. Communications: N/A
5. Reports from officers: N/A
6. Public Hearings: N/A
7. Old Business
  - A. Review of policies and procedures for PB from 2008. Worked through sections I – IV:7 of the working draft. For the full document, it was agreed to be gender-neutral and refer to Chairman as Chairperson.
  - B. Solar array regulations have been tabled until further notice.
  - C. Tiny house discussion tabled until further notice.
  - D. (For future consideration) – review, revise driveway regulations to add temporary permit procedure for logging operations and/or construction, review alteration/change of use definition(s)
  - E. (For future consideration) – review/update application and checklist forms, and fee schedule.
8. New business
  - A: It was decided to continue meeting remotely and will readdress in-person meetings when it is safe to do so.
9. Public Comment: N/A
10. Determine agenda for the next meeting on August 18, 2020.  
Continue to revise policies and procedures.
11. Scott adjourned meeting at 7:18 PM