

APPROVED

1. Meeting called to order at 7:00 PM by chairman Scott Sanborn.
2. Attendance  
**Members Present:** Scott Sanborn (chairman), Albert Emerson, Sal Guadagnino, Hilary Allen  
**Members Absent:** Judith Lindahl, Karen McFarlane, Dorothy Heinrichs  
**Public:** N/A
3. Minutes of the November 19th, 2019 meeting approved as printed. Albert moved, Sal seconded.
4. Old Business
  - A. Review of Policies and procedures for PB was tabled until our next meeting. Scott to talk with Sandi on original meeting minutes to see the actual RSA statement when board was created,
  - B. Solar array regulations have been tabled until further notice.
  - C. Tiny house discussion tabled until further notice.
5. New business
  - A. Revised driveway permits: Possible temporary logging driveways to be covered in future permits. Tabled until next meeting.
  - B. Review of Application and checklist form fee schedule. Tabled until next meeting.
6. Other Business N/A
7. Communications  
N/A
8. Comment/reports from other committees or members  
Scott found while looking through the handbook while writing our rules and procedures that if all items on the agenda have been discussed the meeting can be adjourned w/o having to be moved or seconded.
9. Determine agenda for the next meeting on February 18, 2020.  
  
Agenda will be the same as January.
10. Public Comment:  
N/A
11. Scott called to adjourn meeting. Meeting adjourned 7:10 PM