

*Office of the Select Board
Town of Orange, New Hampshire
Minutes of September 21, 2021*

Present: Dorothy Heinrichs, Chair; Tamara Fairbank, Aaron Allen, and Sandi Pierson (clerical).

Others: Alexandra Proctor and son John Powell.

Meeting opened at 6 p.m. Attendance taken by the secretary.

The Board held a special meeting (legally posted) to discuss that the town clerk's office was temporarily left vacant due to sickness. They concurred that the town needs a deputy town clerk that will take training and be certified to perform all town clerk duties when the town clerk is not available.

The Board was in receipt of a recommendation from Town Clerk Michelle Goffreda to appoint Alexandra (Ali) Proctor as a Deputy Town Clerk. After a discussion with Ali, Aaron motioned for the Board to approve Michelle's recommendation to appoint Ali as a Deputy Town Clerk. Dorothy seconded. Motion passed unanimously in favor.

Ali will meet with Michelle the following day to begin familiarizing herself with the position and have the oath of office signed. Aaron will speak to town clerk office personnel in Canaan to see if they can mentor Ali.

At 6:20 p.m. the Board voted unanimously in favor to go into nonpublic session pursuant to RSA 91-A:3-c to discuss personnel issues. Motion voted unanimously in favor to come out of nonpublic session at 6:25 p.m.

In other business, Aaron noted that two-piece culvert for New Colony Road was at Bobby Senter's pit and is not designated for FEMA work. Aaron recommended installing the culvert since Bobby is already working in the area. The job can come out of the highway budget or ARPA (storm water mitigation). The Board concurred. Aaron will talk to Scott Sanborn in regards.

Meeting adjourned 6:25 p.m.

Dorothy Behlen Heinrichs

Tamara Fairbank

Aaron Allen