

*Office of the Select Board
Town of Orange, New Hampshire
Select Board Minutes of October 3, 2023*

Present: Aaron, Allen, Betsy Coble, Catherine Souza (clerical)
Others: Marcello Shelzi, Doug Weekes, Autumn Allen, Brinley Allen
Absent: Tamara Fairbank

Meeting opened at 6:00 p.m. Attendance taken by the secretary.

Pledge of Allegiance

Minutes:

Betsy Coble motioned to approve the minutes of the public meeting of September 19, 2023. Aaron Allen seconded. Motion passed 2/0/0.

Land Use Change Tax Warrant:

The Select Board signed a Land Use Change Tax Warrant due to a Current Use change for the Mildred Davis Irrevocable Trust property on RT4 (map 1, lot 47). The property owners are aware of the change.

Municipal Reporting review (MS04):

The Select Board reviewed the MS04 Revised Estimated Revenue report for the period beginning January 1, 2023 and ending December 31, 2023.

State of NH Safety Summary:

The Town has received an email from the Safety Inspector for the NH Department of Labor requesting a Safety Summary Form for the Town of Orange. Emergency Management and Health Officer, Doug Weekes discussed the form with the Select Board.

- The Select Board directed Doug to complete the form on behalf of the town after input from the NH Municipal Association. Doug will advise the Select Board if there are further actions required.

State Permit Application Notice: Septic:

The Select Board reviewed a notice from the State DES concerning an Acceptance of Permit Application for a septic system at the Grave property (map 2, lot 1). No further action required at this time.

2023 Budget and Expenses review to date:

The Select Board reviewed the municipal budget report ending October 3, 2023. Total expenses to date are \$171,731.37 versus a budget of \$275,889.00 which is 62% spent.

Other Select Board business and action items:

- Any other business: None
- Action Items Completed:
 - FEMA Flood letter follow up
 - Post final Town House Use policy on town website

- Letter to resident on CU change
- Action Items open:
 - Change locks and combinations: Exterior doors, SB office, TC office
 - Disposal of old safe in Town Clerk's office
 - ARPA Grafton Co funds: Septic project. Secure bids
 - ARPA Grafton Co funds: Bathroom renovation. Secure bids
 - Select Board to review next steps on ZBA terms for 2024 Town meeting
 - Status on action related to the Mascoma Security Incident
 - Town Wide email to residents about winter snow and expectation of removal
- Action Items New: None

Secretary's report:

- Fire Alarm work: The Fire Alarm has been an issue since end of June. Since the last Select Board meeting, both Consolidated and the Defiance Electric (install team) have been on site. Consolidated was on site and finally the issue is resolved! Consolidated fixed the fire alarm line. The heavy rain on Friday September 30 did not knock out the line.
- Hazard Mitigation Plan update: On September 20, 2023 the NH State Mitigation Planner approved the changes and submitted the plan to FEMA.
- Updated Town Maps: Avitar is working on town map updates and final maps are expected in a few weeks.

Reports from Boards and Committees:

- Cemetery trustees: Next mtg Nov 13 at 6pm.
- Road Agent (Marcello Shelzi):
 - The windshield of the Town truck was replaced by Granite Glass.
 - Marcello spoke with Don Burke on gravel to be placed on Wheeler Road.
 - Follow up actions from discussion at the last Select Board meeting concerning road issues:
 - Peaslee Rd and correction of where the road meets the pavement of the State Rd (Cardigan Mountain Rd). The quote for repaving was not accepted (too high). Other contractors were contacted but are not available until spring of 2024. Marcello to advise at the next Select Board meeting on possible mitigation progress.
 - Brock Hill Road & Burnt Hill Road issues: Contractors have been contacted but are not available until spring of 2024. Mitigation road work will be performed by Marcello Shelzi and Aaron Allen. Marcello to report back at next Select Board meeting on progress.
- Planning Board: The Planning Board is working on proposed amendments to the Zoning Board of Adjustment (ZBA) application procedures. The intent is to simplify and shorten the application process for applicants by removing the planning board referral to the ZBA. Proposed amendments to be finalized for town wide vote.
- Conservation Commission: none

Public comment:

- None

Bills and vouchers were reviewed and signed.

Next Select Board meeting date confirmation: October 17, 2023 at 6pm.

Meeting adjourned at 6:40pm

absent
Tamara Fairbank, Chair

Aaron Allen

Betsy Coble