

# APPROVED

*Office of the Select Board  
Town of Orange, New Hampshire  
Select Board Minutes of May 2, 2023*

*Present:* Tamara Fairbank, Chair; Aaron Allen, Betsy Coble, Catherine Souza (clerical)  
*Other:* Marcello Shelzi, Bob Souza, Chris Dow (representing Canaan Community Center)

*Meeting opened at 6:00 p.m. Attendance taken by the secretary.*

*Pledge of Allegiance*

*Minutes:*

- Aaron Allen motioned to approve the minutes of the public meeting on April 18, 2023. Betsy Coble seconded. Motion passed 3/0/0

*Other:*

- *Avitar Tax Maps:* The Town's tax maps need to be updated. The Select Board has reviewed the options and costs provided by Avitar. Motion by Aaron Allen, seconded by Betsy Coble to enter into a contract with Avitar to upgrade the tax maps for 2012 to 2023, 2024, and 2025 for a cost of \$5,602.00. Motion passed 3/0/0.  
ACTION: Catherine to contact Avitar to obtain a contract for the Select Board to sign.  
ACTION: Catherine to provide information to Budget Committee for current year and future years.
- *Driveway Application:* A driveway application was received for 302 Tuttle Hill Road. The Road Agent approved. A motion by Tamara Fairbank, seconded by Betsy Coble to approve without conditions. Approved 3/0/0.  
ACTION: Catherine to advise resident of decision
- *Abatement approval:* The Board finalized the abatement for the Hammond property on Rt 4 as discussed in the March 21, 2023 Select Board meeting.
- *Septic:* Initial work completed by JBC at a cost of \$465.00. Based on the investigation, the sewer line is kinked and not flowing correctly, further work is required. New work to be completed: Removal of tree and pipe replacement. A chemical toilet will be onsite during the repair work. Motion made by Aaron Allen and seconded by Betsy Coble to approve the new costs of \$1,325.00. Motion passed 3/0/0.
- *Vegetation Control Services:* Letter from Select Board approved and signed stating opposition to herbicide application to undesirable vegetation growing within power line right of way corridors located in the Town of Orange.
- *New ARPA funds:* Application to be submitted on Wednesday May 3, 2023 for a total of \$50,000
  1. Cost estimate for new Septic System \$19,750
  2. Cost estimate for Septic Design \$ 3,500
  3. Cost estimate for bathroom renovation \$19,800
  4. Electrical upgrades (estimate) \$ 6,700

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- *Allen v Town of Orange appeal:* State of NH, Board of Tax and Land Appeals heard the Allen's appeal of Town's 2021 assessment of Map3/Lot 31, 127 New Colony Road. After hearing the merits, the board granted the Town's motion to dismiss. Either party may seek a rehearing within 30 days of clerk's date, April 24, 2023.

### *Other Select Board business and action items:*

- Completed:
  - Address culvert near Kip Riley's
  - Emergency Radio briefing/training from Canaan EMS (May 9 training)
  - New ARPA funds: Aaron to coordinate quotes for the application details
  - VCS: prepare a letter for the Board to be sent to VCS on behalf of the town
  - VCS: email VCS company letter and maps to town residents
  - Hammond property: prepare abatement for next meeting
  - Emergency Radios: schedule briefing (May 9 training)
  - Find new maintenance/repair person – as a replacement from Skip Smith, Bob Souza has agreed to provide Town House maintenance as needed

### *Secretary's report:*

- Information:
  - Mascoma student work completed on Tuesday April 25 (Anita bought snacks)
  - Emergency Contact Directory – changed contact from Scott to Marcello (new road agent)
  - Hanover Police Department – requested the Town provide an update
  - 9-1-1 signs: An email will be send to residents for option to pick up from office on M/W
  - Informational directory: To mail this week. Jay also updated the website.
- Action required:
  - Town House cleaning – Catherine will keep the SB office clean. Select Board asked Catherine to gather quotes from cleaning services/people for monthly cleaning, spring and fall cleaning.
  - Mice – Board approved the cost of a Smart Trap Bundle for \$199
  - Office move: Catherine has a desire to put the computer in the outer office for a more accessible presence. Board approved the idea and the cost of converting the office tower into a wireless tower. Cost from Staples for attachment is \$27.99

### *Reports from Boards and Committees:*

- *Update from Road Agent (Marcello Shelzi):*
  - Mud season has been tough this year! Burnt Hill Rd and other side roads initial grading is done. Tug Mountain Rd is still rough. Marcello will contact Remacle about a more thorough solution. Marcello will speak to Remacle about a true grading once the rain is over.
  - There are tires being illegally dumped along town roads. Motion made for Marcello to pick up and dispose of the tires and along town roads. . Motion was made by Aaron Allen, seconded by Betsy Coble. Approved 3/0/0
  - Request by Tuttle Hill resident: Too much sand is building up along the road. ACTION: Marcello to provide a quote to the Select Board on the options of renting a street sweeper. Intention is to sweep all asphalt town roads.

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- *Historical Committee:* Update, next meeting is September 11, 2023. Time Capsule Ceremony is planned for Saturday May 20th.
- *Planning Board:* Public hearing on April 25, 2023, approved the subdivision.

*Bills and vouchers were reviewed and signed*

*Public comment:*

- Canaan Community Center Committee presentation by Chris Dow. The Committee has discovered that there are more grants available if the endeavor is multi-town. The Committee to reaching out to the towns of Orange and Dorchester. The top sentiment expressed by Canaan residents is to have a Center that has activities to serve multi-generational purposes. Town residents to keep an eye out for future information.

*Meeting adjourned at 6:59 p.m.*

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Tamara Fairbank, Chair

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Aaron Allen

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Betsy Coble