

*Office of the Select Board  
Town of Orange, New Hampshire  
Minutes of June 8, 2021*

*Present:* Dorothy Heinrichs, Chair; Tamara Fairbank, Aaron Allen, and Sandi Pierson (clerical).

*Other:* n/a

*Meeting opened at 6 p.m. Attendance taken by the secretary.*

*Minutes:* The minutes of May 25, 2021 were approved as amended.

*Mascoma Savings Bank:*

- The Board reviewed and signed the Statement of Finance Charges for interest accrued through June 12, 2021 on the FEMA Recovery Anticipation Note (FRAN). The interest is \$6,328.37.
- The Board reviewed and signed the roll-over agreement for FRAN.
- The Board reviewed and signed the FRAN disbursement authorization.

*Other:*

- A Certificate of Insurance was received from Mike St. Laurent (LOCO Sports LLC) for the relay race of August 14. Dorothy noted that the certificate relates to their runners, not the town. She will notify Mr. St. Laurent that there is loose gravel and broken pavement on Tuttle Hill Road.
- Revenue received by the town:
  - FEMA Reimbursement: \$42,994.10.
  - Sale of town truck: \$5,000.00.
  - Sale of 200 Tuttle Hill Road (less realtor fee): \$21,900.00. Sandi said that as soon as the attorney's invoice for deed preparation is received she will be able to calculate what amount goes to the former owner (selling price minus all expenses incurred by the town, including taxes and penalties).
  - Fire suppression expenses incurred by the town for the Cardigan Mountain State Forest fire on August 18, 2020 was reimbursed by the State: \$2,674.58.

*Other Select Board business:*

- Dorothy said that Attorney Adele Fulton has been out of the office but that upon her return she will address the invoice for Drummond Woodsum review of the TAN. Dorothy had sent a letter to Ms. Fulton asking for a justification on the exorbitant increase compared to previous years.
- The Board discussed having a large trash pick-up day. Sandi will call area vendors to explore the cost and report back to the Board.
- Dorothy noted that Trish Weekes continues to diligently work on grants on behalf of repairs needed for the Town House.

*Secretary's report:*

- Audit notes from Cohos Advisors:
  - The Treasurer and Select Board need to sign off on delegating other officers of the town to deposit money into the town's account.
  - Cash money received in the Select Board's office needs to be secured until it is deposited.
  - The Treasurer needs to include a monthly "budget vs. actual" statement along with her treasurer's report.
  - The unexpended fund balance as listed on the MS-535 has increased to about \$60,000 due to the property tax deferral approved by the Board.
- A call was received from Tri-County Cap. Due to a mix-up in the timing of their request for a 2021 contribution, their request of \$650 was not received by the Budget Committee. In error they sent a letter in January that indicated the amount was the same as last year (\$166.00). Dorothy reviewed the 2020 Tri-County Cap report and noted that last year they provided over \$5,000.00 in direct services to Orange households through its fuel and electric assistance programs. After discussion, the Board unanimously concurred to appropriate to Tri-County CAP the \$484.00 difference.

*Reports from Boards and Committees: n/a*

*Public comment: n/a*

*Bills and vouchers were reviewed and signed.*

*Meeting adjourned 6:20 p.m.*

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Dorothy Behlen Heinrichs

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Tamara Fairbank

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Aaron Allen