

*Office of the Select Board
Town of Orange, New Hampshire
Select Board Minutes of July 18, 2023*

Present: Tamara Fairbank, chair; Aaron Allen, Betsy Coble, Catherine Souza (clerical)
Others: Marcello Shelzi, Dave and Kathy Stacy

Meeting opened at 6:00 p.m. Attendance taken by the secretary.

Pledge of Allegiance

Minutes:

- Aaron Allen motioned to approve the minutes of the public meeting on July 5, 2023. Tamara Fairbank seconded. Motion passed 2/0/1 (Betsy Coble abstained as she was not in attendance).

Building permit applications:

- Select Board approved and signed shed building permit for Allen, map 3 lot 31 on New Colony Rd. Betsy Coble motioned to approve. Tamara Fairbank seconded. Motion passed 2/0/1 (Select Board member Allen abstained).
- Select Board approved and signed demotion permit for Allen, map 3 lot 31 on New Colony Rd. Betsy Coble motioned to approve. Tamara Fairbank seconded. Motion passed 2/0/1 (Select Board member Allen abstained)
- Select Board approved and signed building permit for Regione, map 3, lot 62 on Tuttle Hill Rd. Aaron Allen made a motion to approve, Betsy Coble seconded. Motion passed 3/0/0.

Driveway permit applications:

- Franzino driveway permit
 - Road Agent input: The resident will need to add a culvert and resident agreed. Marcello Shelzi approved the application.
 - Select Board approved and signed driveway permit for Franzino, map 2 lot 5A on Tug Mountain Rd. Tamara Fairbank motioned to approve given the Road Agent input. Betsy Coble seconded. Motion passed 3/0/0.
- The Select Board reviewed the information on State of NH approval for temporary logging driveway on Rt 4 for Hansen. No action required.

Department of Revenue Administration:

- The Select Board approved the use of the PA-28 2024 Inventory form. The forms are provided by the DRA at no cost. Tamara Fairbank made the motion to approve. Betsy Coble seconded. Motion passed 3/0/0.

2023 Budget Review:

- The Select Board reviewed the municipal budget report ending July 18, 2023.

May 2023 Treasurer's report and Select Board Reconciliation: Document was reviewed by the Board and approved.

Other:

- *ARPA Grafton County application update:* The Town's application has been approved for \$40,000.
- Check was received July 3rd. Secretary to track all expenses and report to the Select Board.
- ACTION: Secure bids for septic and bathroom renovations.

Other Select Board business and action items:

- Any other business: None
- Action Items Completed:
 - 911 sign project – all are complete.
 - Status of Avitar contract.
 - Research who other towns are using as an assessor.
 - Post 2023 Select Board meeting dates on the website.
 - Road agent questions from July 5 meeting to Marcello.
 - Cleaning services option for Town House: Motion by Betsy Coble to accept the terms of "As You Wish Cleaning" for the Town House. Tamara Fairbank seconded. Motion passed 3/0/0.
 - Town Wide Bulk Pick up: The Select Board chose Saturday September 9 and Sunday September 10 as the weekend. Plan to send notices about the Bulk pick up and Canaan Transfer Station details.
- Action Items New: see notes
 - ARPA Grafton County funds: Secure bids for septic and bathroom renovations.
 - Secure Casella dumpsters for Town Wide Pick up.
 - Mail to residents on the Bulk Pick Up timing and details
 - Research and share the outcome at a future Select Board meeting (snow removal question)
 - Find out the terms of the ZBA members and share at next Select Board meeting
 - Share the ZBA fees at next Select Board meeting
 - Recommendation for a future Select Board meeting – publish of Veterans credit range
 - Research and share the outcome at a future Select Board meeting (number of approved Veterans credit and number of properties with Veterans credit)
 - Research and share the outcome at a future Select Board meeting (spousal requirements for Veterans credit)

Secretary's report:

- Tax Payer Assistance: Catherine mailed the letter and flyer to all residents who are the lien list and residents who are not on the town wide email. The letter and flyer will go out on a town wide email on Wednesday July 19. The letter and flyer are also on the Town House lobby bulletin board.

Reports from Boards and Committees:

- *Cemetery trustees:* None
- *Road Agent:*
 - Wheeler Rd – Marcello looked at the road and offered options.
 - Tuttle Hill Rd – Grading was done on Saturday July 15.
 - Burnt Hill Rd – will need to be graded again before winter.
 - Residential concerns about the end of New Colony Rd. Construction at the end of the road is for the Forestry projects (helipad for the work to be done on the Fire Tower).

- *Planning Board: None*

Public comment:

- Kathy Stacy comments and questions:
 - In her opinion, Tuttle Hill grading did not make a difference after the rain. In her opinion, Remacle could do a better job. In discussion, Marcello Shelzi (Road Agent) will go back to Remacle about the grading on Tuttle Hill Rd.
 - Snow removal concerns: What is the RSA that discusses the issue with residents putting snow in the public road?
 - ACTION: Research and share the outcome at a future Select Board meeting
 - ZBA follow up:
 - The State has a power point for training of new ZBA members. Kathy recommended that the current ZBA committee take advantage of the training.
 - Question: What are the terms of the current members?
 - ACTION: Find out the terms and share at next Select Board meeting
 - Question: What are the ZBA fees? Are they published somewhere?
 - ACTION: Share the fees at next Select Board meeting
 - Tax Exemption credit:
 - The town of Canaan lists the exemption amounts on their form. The exemption amounts are not on the Orange form or website. Kathy recommended that the Town publish the amounts on the website.
 - ACTION: Recommendation for a future Select Board meeting
 - Questions from the March 2023 Town meeting – How many veterans are currently approved? What is the number of properties currently approved?
 - ACTION: Research and share the outcome at a future Select Board meeting
 - Spousal benefit: How is the benefit applied?
 - ACTION: Research and share the outcome at a future Select Board meeting
 - Building permit – Noted that application should be approved by the Building Inspector first and then Select Board approval. The Select Board agreed.
- Dave Stacy – Recommended not to use the Canaan Assessor.

Bills and vouchers were reviewed and signed.

Next meeting date confirmation: August 1st at 6pm.

Meeting adjourned at 7:03 p.m.

Tamara Fairbank, Chair

Aaron Allen

Betsy Coble