

*Office of the Select Board
Town of Orange, New Hampshire
Select Board Minutes of May 16, 2023*

Present: Tamara Fairbank, Chair; Aaron Allen, Betsy Coble, Catherine Souza (clerical)
Other: Gulley Dunlap, Judith Lindahl

Meeting opened at 6:00 p.m. Attendance taken by the secretary.

Pledge of Allegiance

Minutes:

- Betsy Coble motioned to approve the minutes of the public meeting on May 2, 2023, second by Aaron Allen. Motion passed 3/0/0.

NH Broadband mapping request: Topic tabled.

ACTION: Catherine to get more information for next meeting. Send information to Select Board via email.

Timber: spreadsheet and warrant: Terhune completion of intent to cut. Select Board signed tax warrant.

NH Municipalities Article re: residents behind on taxes: Town and City Magazine advertisement for Homeowner Assistance Fund. There is information available for all residents who are behind in paying taxes. *ACTION:* Catherine to: 1) send a copy of the flyer with Select Board minutes email, 2) Post on bulletin board in Town House, 3) Share with tax collector.

Rt 4 Davis/Hansen property situation: Aaron Allen motioned for Avitar to assess the Davis/Hansen property lot 47 1611 Rt 4 to see if the land qualifies as in current use or not. Second Betsy Coble. Motion passed 3/0/0.

Treasurer's report: The Select Board reviewed the April 2023 Treasurer's report and Select Board reconciliation. All figures were on target and the Chair signed the report.

Other:

- *Avitar Map update contract ready:* The Select Board approved at May 2, 2023 to enter into a contract with Avitar to upgrade the tax maps for 2012 to 2023, 2024, and 2025. Motion Betsy Coble to sign final contract for \$1,366.00/year without the additional bundle option (Assessing Internet kiosk), second Aaron Allen. Motion passed 3/0/0.
- *Information: Souza paperwork:* As new town employee, Catherine Souza Secretary to the Select Board, submitted to a state and FBI criminal background check. The paperwork was received with no criminal conviction found.

- *ZBA application*: Information shared pending ZBA application for Peter and Lisa Shank for a variance on the setback limit from a town road for a new garage. Expect new information in the coming weeks.
- *Grafton County Proposed 2024 budget*: Shared for information purposes: If resident is interested, stop in the office and review it.

Other Select Board business and action items:

- Completed:
 - Haz Mat mitigation: reach out to June Garneau at MAPS for details
 - Road agent to pick up and dispose of illegally dumped tires along town roads
 - Ensure Marcello is on town insurance as Road Agent
 - Catherine update Emergency Contact list for new Road Agent
 - Contact Avitar for Tax Map update contract
 - Advise Brent Moyers of driveway application approval
 - Order Smart Trap Bundle for mice eradication
 - update Hanover police document on emergency information
- New:
 - Establish a policy for use of the Town House
 - Road Agent coordinate removal of illegally dumped sofa on Burnt Hill Rd
 - Further information on Broadband request for Select Board to review
 - Share info on NH Municipalities Article re: residents behind on taxes
 - Best practices on how to share NH Municipalities Article re: residents behind on taxes

Secretary's report:

- Information:
 - 12 Eastman – request to Avitar to reassess based on Planning Board chair's agreement that 1.5 acres is not buildable.
 - MAPS and reimbursement – Catherine working on documentation required to submit for the reimbursement of expenses paid to date (\$6800).
 - FYI Letter sent to town residents: The survey for Canaan Community Center and Orange Directory Info. A few have been received. The surveys will be delivered to the Canaan Town office.
 - Emergency Radios – Training with Alton Hennessy from Canaan Fire Department was completed. A user guide will be ready by end of May
- Action required:
 - Alton and thank you for radio training – Motion made by Aaron Allen to donate \$25 to the Canaan Fire Department as a thank you for the radio training done by Alton Hennessy, second by Tamara Fairbank. Motion passed 3/0/0.

Reports from Boards and Committees:

- *Cemetery trustees:* Tamara Fairbank requested minutes from recent meeting be posted at the Town House and on the town website. Committee is pursuing quotes for ground penetrating radar to find unmarked graves.

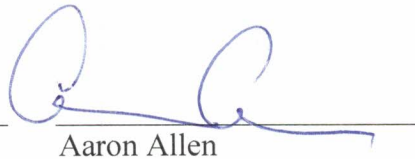
Bills and vouchers were reviewed and signed

Public comment:

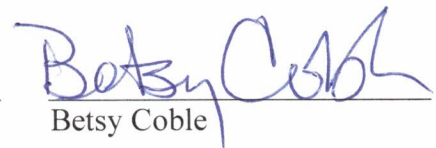
- Value of the work done by Cemetery Trustees: Judith recommends board to consider adding a \$100 stipend as a recognition. Select Board to review for the future at time of stipend paid to other town positions.

Meeting adjourned at 7:02 p.m.

Tamara Fairbank, Chair



Aaron Allen



Betsy Coble